

SECRETARY OF THE SENATE
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December 9, 2002

Secretary of the Senate
Office of Public Records

Alexandria, VA 22301-0109

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Dear Sir or Madam:

Per instructions from our campaign software provider, we are "amending" our report by resending the summary pages which have been updated by our software.

It has also come to our attention that we failed to include an explanation for the \$586.46 "Other Receipts" entry for "Reconciliation". This entry resolves errors which have crept in during the many years this committee has been in operation. After an extensive internal audit and reconciliation effort, we have been able to identify many, though not all, of the errors contributing to a lower than actual representation of our cash on hand.

Our FEC reports analyst's recommended we include a correction under Other Receipts and explain the cause(s) for the discrepancy to the best of our ability. We know that through the years, due to the difficulty of receiving and reconciling bank statements before FEC reports are due by the 15th, there were often failures to include both bank charges and interest earned. These were usually included in the next period's report, but sometimes they were not. There were also disbursement checks that were never cashed which were never wrote off. When bank accounts were closed, these amounts automatically wrote themselves off, but they were not always recognized as such in our books, and therefore never dealt with in our campaign database. Some contributions were omitted, while others were duplicated. The vast majority of these were unitemized. Steps were taken to correct the donor records for those which needed to be itemized. Many of these errors occurred during our conversion from Hannibal to Aristotle in 2000. Some contributions were originally reported correctly, but, during conversion, were altered. Being for the most part unitemized, they were very difficult to identify.

We hope this adequately explains our need to reconcile this small amount in order to make our campaign database and our FEC and actual cash on hand agree. If you have any questions, we would be glad to answer them to the best of our ability.

Respectfully submitted,


Jerry Bowser, Treasurer

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